

## Welcome Letter - School Based Health Center

### NOT A MEDICAL RECORD DOCUMENT

Dear Student/Parent or Guardian:

Regional Alliance for Healthy Schools (RAHS) is a group of unique school-based health centers providing services at some public and community schools in Genesee and Washtenaw counties. The goal of the RAHS School-Based Health Centers is to help improve the health and well-being of students and families. Healthy students are more successful in school.

#### What is the RAHS School-Based Health Center?

- Our health centers are staffed by physicians, nurse practitioners, social workers and dietitians that are available for your physical and mental health needs.
- The purpose of this program is to provide quality healthcare in a friendly setting, at a time that is convenient to students and families. The RAHS Health Center is NOT trying to replace your regular source of healthcare.
- The RAHS Health Center is open and available to ALL youth.

#### What can I do to register?

- Please fill out the attached forms and return them to your school office or to the RAHS Health Center. The enclosed forms include:
  - Consent Forms
  - Health History Questionnaire
  - We also need a copy of the student's health insurance card

#### What happens after I register?

- By completing the enclosed forms, the student may be seen at the RAHS Health Center during the school day for health concerns and will be called down for a brief screening visit to obtain basic health information.
- If your child is in elementary school we ask that a parent/guardian be available by phone if you are unable to attend the appointment with your child.
- The RAHS Health Center will bill your insurance company for services received in our centers.
- If your child attends Mitchell Elementary school your child will receive services at the RAHS Mitchell Elementary Health Center, but has the option to receive services at our RAHS Scarlett Health Center.

#### How is private health information shared?

Please visit the UMHS (University of Michigan Health System) Notice of Privacy Practices website here <http://www.med.umich.edu/hipaa/UMHS-NPPenglish.pdf> or ask at the RAHS Health Center for a copy of our privacy policy. This notice describes how medical information may be shared. Please review it carefully.

Thank you,

#### Pathways to Success Academic Campus

2800 Stone School Rd. Rm. 112  
Ann Arbor, MI 48104  
Phone: 734 973 9167

#### Lincoln High School

7425 Willis Rd. Rm. P114  
Ypsilanti, MI 48197  
Phone: 734 714 9600

#### Richfield Public School Academy

3807 North Center Road  
Flint, MI 48506

#### Scarlett Middle School

3300 Lorraine, Rm. 204  
Ann Arbor, MI 48108  
Phone: 734 677 2708

#### Ypsilanti Community Middle School

235 Spencer Lane, Rm. 301  
Ypsilanti, MI 48198  
Phone: 734 221 2271

#### Northwestern High School

G-2138 West Carpenter Road  
Flint, MI 48505

#### Lincoln Middle School

8744 Whittaker Rd. Rm. 812  
Ypsilanti, MI 48197  
Phone: 734 714 9509

#### Ypsilanti Community High School

2095 Packard Rd. Rm. 403  
Ypsilanti, MI 48197  
Phone: 734 221 1007

#### Beecher High School

6655 Neff Road  
Mt Morris, MI 48458

**General Consent For Healthcare Services,  
Assignment of Medical Benefits & Notice of  
Privacy Practices Acknowledgment**

MRN:

FOR OFFICE

NAME:

USE ONLY

BIRTHDATE:

CSN:

Please fill out Patient Information:

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_

### General Consent for Healthcare Services

Medical services require a signed consent before services are provided. The following services are available:

- Physical exams
- Health education/risk prevention counseling
- Diagnosis and Management of acute and chronic illnesses/diseases
- Individual, group, family psychotherapy
- Immunizations
- Crisis intervention
- Dental and vision screenings
- Referral for substance abuse treatment (middle and high school students only)
- Basic laboratory tests including urinalysis, glucose, rapid strep test, cholesterol, hemoglobin
- Referral for resources such as food, shelter, financial issues, transportation
- Venipuncture (Blood draws)
- Health Education or Activity Groups such as Walking Club, Nutrition Education, Anger Management, Asthma Program, Peer Mentoring, Mood and Movement, Youth Advisory Council, Bully Busters, and other groups as determined by need (some programs available to middle and high school students only)

**Crisis interventions and emergency care do not require consent. Life-saving interventions MAY be initiated without prior consent.** Services NOT provided at RAHS School Based Health Centers include dispensing contraception, abortion counseling, and long term psychotherapy.

We would like to be your partner in the care of your child. Please note that under Michigan law, there are some medical care services that your child can have without your permission (consent) or your knowledge.

**Current Michigan Law mandates (requires) confidential services to minors in these areas: pregnancy, sexually transmitted infections (STI) and human immunodeficiency virus (HIV) testing and counseling.**

***I understand that under Michigan State law, in the event that a healthcare professional from the school based health center is exposed to blood or bodily fluids from a patient, testing (including HIV/AIDS) may be performed on a patient without consent.***

I understand all **RAHS medical records** are part of the UMHS electronic medical records system.

I understand RAHS School Based Health Center will use the patient's information as necessary to coordinate services at the school and for payment of services as outlined in the notice of privacy practices.

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### Assignment of Medical Benefits

Except as barred by any agreement between my insurance company and University of Michigan Hospitals and Health Centers (UMHHC) or by state or federal law, I understand that I will be responsible for my co-payments, deductibles or other charges for medical services not covered or paid by insurance or other third party payers. I assign all rights and benefits to UMHHC in order to facilitate reimbursement for health care services. I will help UMHHC follow up on these claims.

### Notice of Privacy Practices Acknowledgement (Check only ONE):

- I have been notified that the UMHS Notice of Privacy Practices is available at a RAHS Health Center upon my request. I know I can view it on-line at <http://www.med.umich.edu/hipaa/pdf/npp-summary.pdf>
- I would like to receive my copy of the UMHS Notice of Privacy Practices via **US. Mail**.
- I would like to receive my copy of the UMHS Notice of Privacy Practices via e-mail at my **e-mail** address: \_\_\_\_\_ . I understand that if the e-mail fails, I will receive a copy of the notice via U.S. mail.

If my child is in elementary school I understand this consent will remain valid until my child enters middle school. I will be asked to complete another consent if there is RAHS School Based Health System available at my child's new school. If the patient is in middle or high school, this consent will remain valid until the patient graduates. I may withdraw my consent for services by writing to the RAHS School Based Health Center at any time.

**I am the patient (18 years or older) or legally authorized representative of the child listed above. I have reviewed and understand the services offered. I give consent to receive the services explained above.**

\_\_\_\_\_  
Signature of Patient or Legally Authorized Representative (if patient is a minor or unable to sign)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date (mm/dd/yyyy)

\_\_\_\_\_  
Printed Name of Legally Authorized Representative (if patient is a minor or unable to sign)

Relationship:  Parent       Legal Guardian       DPOA for Healthcare

<p>UNIVERSITY OF MICHIGAN HOSPITALS &amp; HEALTH CENTERS</p> <p>Regional Alliance for Healthy Schools (RAHS)</p> <p><b>Health History Questionnaire - Regional Alliance for Healthy Schools (RAHS)</b></p>	<p>MRN: _____</p> <p>NAME: _____</p> <p>BIRTHDATE: _____</p> <p>CSN: _____</p> <p style="text-align: center; font-weight: bold;">FOR OFFICE USE ONLY</p>
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To register your child (or adolescent) for the Regional Alliance for Healthy Schools Service please fill out this Health History Questionnaire form.

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy) School: \_\_\_\_\_ Grade: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy) Primary Language spoken in home: \_\_\_\_\_ Needs Interpreter?  Yes  No

What name does your child like to use? \_\_\_\_\_ Gender:  Male  Female

Patient's email: \_\_\_\_\_ Patient's cell number: \_\_\_\_\_

Address: \_\_\_\_\_ Apt#: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Providing the following information about ethnic group is strictly voluntary on your part and is not required to register your child.**

Ethnic Group:  American Indian  African American  Hispanic  Caucasian  Asian  Middle Eastern

Multi-racial (please specify): \_\_\_\_\_

Other (please specify): \_\_\_\_\_

Parent / Guardian Name (if child is under 18): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Best way to reach you during the school day?  Home  Cell  Work  Email  Other (specify): \_\_\_\_\_

Emergency Contact Name (if parent not available): \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Do you have health insurance?**  No  Yes

Insurance Name: \_\_\_\_\_

Subscribers Name: \_\_\_\_\_ Subscriber's date of birth (DOB): \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

Does your child have a Primary Care Provider (PCP)?  Yes  No Name of PCP: \_\_\_\_\_

Date of last complete physical exam: \_\_\_\_\_

Does your child have a Dentist?  Yes  No Name of Dentist: \_\_\_\_\_

Date last seen: \_\_\_\_\_ Was this a routine check-up?  Yes  No

Does your family have a preferred pharmacy? Name: \_\_\_\_\_ phone/location: \_\_\_\_\_

**Who lives in the home?**

Name: _____	Relationship: _____
_____	_____
_____	_____
_____	_____
_____	_____

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**Medications:**     My child does not take any medications

Name of medicine: \_\_\_\_\_ Dose: \_\_\_\_\_ Reason for taking: \_\_\_\_\_ How long? \_\_\_\_\_ Prescribed by: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Allergies:** Does your child have any allergies to medicine, food, insect stings, bites or seasonal allergies?     No     Yes  
 (please list below):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Medical Problems:** Please check all that apply for your child.

Asthma     Depression     Learning Disability     Diabetes     Heart Problems

Anxiety     Seizures/Epilepsy     ADD/ADHD (Attention Deficit Disorder / Attention Deficit Hyperactivity Disorder)

Other (specify): \_\_\_\_\_

Does your child wear any of the following (check all that apply)?     eyeglasses     contacts     hearing device

Has your child ever been hospitalized overnight, had any serious injuries including sports-related injuries, or had any type of surgery?

No     Yes: If yes, what age? \_\_\_\_\_ Problem/Type of Surgery? \_\_\_\_\_

**Family History:**  
 Some health problems are passed from one generation to the next. Have you or any of your adolescent's blood relatives (parents, grandparents, brothers or sisters), living or deceased, had any of the following problems?

Unknown family history.     Adopted

I was adopted so I do not know my family history.

	Yes	No	Unsure	Relationship
Allergies/asthma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cancer (type: _____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Depression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Heart attack or stroke <i>before</i> age 50	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
High blood pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
High cholesterol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Mental illness/Depression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Migraine headaches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Smoking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Substance Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Others (specify): _____				

UNIVERSITY OF MICHIGAN HOSPITALS & HEALTH CENTERS Regional Alliance for Healthy Schools (RAHS) <b>Health History Questionnaire - Regional Alliance for Healthy Schools (RAHS)</b>	MRN: NAME: BIRTHDATE: CSN:	FOR OFFICE USE ONLY
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	Yes	No
1. Would you like to schedule an appointment for your child with our Nurse Practitioner or Physician to discuss any health concerns?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you have questions or concerns about your child's weight or eating habits? Please explain: _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Would you like information from our staff regarding: <ul style="list-style-type: none"> <li>• Finding a health care provider (doctor or nurse practitioner)?</li> <li>• Finding a dentist?</li> <li>• Affordable vision care or glasses for your child?</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4. Would you like to be contacted by our therapist to discuss your child's emotional well-being or concerns? <input type="checkbox"/> My child is already receiving services from a mental health professional.	<input type="checkbox"/>	<input type="checkbox"/>
5. Are you concerned about your income meeting the basic needs of your family? <ul style="list-style-type: none"> <li>• Do you need additional food for your family?</li> <li>• Do you need additional clothing for your family?</li> <li>• Do you need help paying bills for heat and water?</li> <li>• Do you need assistance with transportation to medical or school appointments?</li> <li>• Are you concerned about housing for your family?</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6. Would you like information regarding: <ul style="list-style-type: none"> <li>• Health Insurance?</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

**If you answered Yes to any of questions in 1-6 above, a member of our staff will contact you.**

**Thank You.**

\_\_\_\_\_  
 Printed name of person who completed this form

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date (mm/dd/yyyy)

**OFFICE USE ONLY:**

- Pathways to Success Academic Campus
- Lincoln Middle School
- Lincoln High School
- Mitchell Elementary School

- Scarlett Middle School
- Ypsilanti Community Middle School
- Ypsilanti Community High School
- Other (specify): \_\_\_\_\_